

GOVERNANCE

COMMITTEE DECISION SHEET

COMMUNITIES, HOUSING AND PUBLIC PROTECTION COMMITTEE - TUESDAY, 5 SEPTEMBER 2023

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Minute of the Previous Meeting of 6 July 2023</u>	<u>The Committee resolved:-</u> to approve the minute as a correct record.	Governance	L McBain
2	<u>Committee Business Planner</u>	<u>The Committee resolved:-</u> (i) to agree to remove item 37 (Park and Open Spaces Management Rules) following the Service Update that was published; and (ii) to otherwise note the committee business planner.	Governance	L McBain
3	<u>Police Scotland - Performance Report - POL/23/298</u>	<u>The Committee resolved:-</u> (i) to request that Police Scotland share the contact details with the clerk for forwarding onto Members, for passing on any feedback in relation to the pilot 12 week scheme that was underway regarding crime reporting; (ii) to encourage Members to pass any comments or feedback to Police Scotland, once the contact details were shared; (iii) to request that Police Scotland liaise with local Community Councils in regards to the new pilot scheme; (iv) to request that Police Scotland bring a report back to this Committee in January 2024, outlining the benefits and restraints of the pilot scheme; and (v) to otherwise note the performance report.	Police Scotland	Police Scotland (all actions)

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4	<u>Police Scotland - Mental Health Thematic Report - POL/23/299</u>	<u>The Committee resolved:-</u> to note the contents of the report.	Police Scotland	Police Scotland
5	<u>Police Scotland - Antisocial Behaviour - Aberdeen City Centre - POL/23/280</u>	<u>The Committee resolved:-</u> (i) to request that Police Scotland provide a breakdown to Members, via the clerk, in regards to the current outcomes following action being taken in order to address anti-social behaviour at the east of Union Street/ St Nicholas Square; and (ii) to otherwise note the information contained in the report.	Police Scotland	Police Scotland
6	<u>Performance Report - COM/23/246</u>	<u>The Committee resolved:-</u> to note the information contained in the performance report.	Data and Insights	Louise Fox
7	<u>Aberdeen City Empty Homes Update Report - COM/23/256</u>	<u>The Committee resolved:-</u> to note the progress made in relation to the service the Council provides in relation to empty homes, including how they are brought back into use.	Strategic Place Planning	Mel Booth
8	<u>Food Standards Scotland Audit of Local Authority implementation of interventions Food Law Code of Practice (Scotland) Action Plan Update - RES/23/248</u>	<u>The Committee resolved:-</u> to note the update on current progress with the Audit Action Plan contained in Appendix B.	Operations and Protective Services	Andrea Carson
9	<u>Protective Services Food Regulatory Service Plan 2023/2024 - RES/23/225</u>	<u>The Committee resolved:-</u> (i) to approve the Protective Services Food Regulatory Service Plan 2023/2024 as detailed in Appendix A; and (ii) to note the review of performance against the Protective Services Food Regulatory Service	Operations and Protective Services	Andrea Carson

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		Plan 2022/2023 contained within Appendix 2 of the Service Plan 2023/2024.		
10	<u>Installation of Physical Exercise Bars (Callisthenic Station) in Parks - RES/23/264</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to request that the Chief Officer – Operations and Protective Service liaise with Councillor Mrs Stewart outwith the meeting in relation to any insurance claims that had been made in relation to parks in Aberdeen;</p> <p>(ii) to note the full estimated, capital and revenue costs for the Installation of callisthenic stations in four Aberdeen parks; and</p> <p>(iii) to instruct the Chief Officer – Finance to refer this report to the Council’s budget setting process for 2024/25.</p>	<p>Operations and Protective Services</p> <p>Operations and Protective Services</p> <p>Finance</p>	<p>Mark Reilly</p> <p>Steven Shaw</p> <p>Jonathan Belford/ Helen Sherrit</p>
11	<u>Establishing a Trusted Trader Scheme in Aberdeen City - RES/23/272</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to approve the creation and the operation of Aberdeen City Council Trusted Trader Scheme (ACCTTS);</p> <p>(ii) to approve that the scheme is funded by members’ annual subscription fees of £200, which would be split between Aberdeen City Council Trading Standards Service and Trader Directory Services to cover their respective costs, as set out in paragraph 3.10 below;</p> <p>(iii) to approve the creation of an incentive scheme to encourage membership whereby the first 10 businesses to apply and be granted membership will be offered a discounted rate of £130+VAT for the first year by Aberdeen City Council waiving our £70 portion of the full membership fee; and</p> <p>(iv) to instruct the Chief Officer – Operations and Protective Services to report back to the</p>	<p>Operations and Protective Services</p>	<p>Graeme Paton and Mark Reilly (all actions)</p>

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		Committee in 12 months on the effectiveness of the ACCTTS against the aims of the scheme.		
12	<u>The Aberdeen City Retailers' Charter for the Responsible Sale of Tobacco and Vaping Products - RES/23/258</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to request that the use of acronyms be restricted in committee reports in order for reports to be easier to read and understand;</p> <p>(ii) to note the contents of the report and the Five Principles set out in the Retailers' Charter detailed in Appendix 1;</p> <p>(iii) to approve the adoption of the Retailers' Charter and instruct the Chief Officer – Operations and Protective Services to implement the Charter in Aberdeen City, with initial focus on Union Steet retailers; and</p> <p>(iv) to instruct the Chief Officer Operations and Protective Services to report back to the Committee in 12 months on the effectiveness of the Charter.</p>	<p>Customer</p> <p>Operations and Protective Services</p> <p>Operations and Protective Services</p>	<p>Andy MacDonald</p> <p>Mark Reilly/ Graeme Paton</p> <p>Mark Reilly/ Graeme Paton</p>
13	<u>Remembering Together Public Art Work - RES/23/265</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to approve the preferred location for the Remembering Together Public Artwork as Bon Accord Gardens; and</p> <p>(ii) to note that the full costs of designing, fabricating, and installing the statue will be met by the Remembering Together project being managed by Greenspace Scotland on behalf of the Scottish Government, and at no cost to the council.</p>	Operations and Protective Services	Steven Shaw
14	<u>Annual Assurance Statement - CUS/23/262</u>	<p><u>The Committee resolved:-</u></p> <p>to approve the Annual Assurance Statement appended to this report for submission to the</p>	Early Intervention and Community	Beth McEwen

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		Scottish Housing Regulator by 31 October 2023.	Empowerment	
15	<u>Armed Forces Covenant Duty - CUS/23/247</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to note the statutory guidance available in Appendix A; and</p> <p>(ii) to instruct the Chief Officer - Early Intervention and Community Empowerment to monitor implementation of the proposed actions for housing and incorporate them into the next Local Housing Strategy; and update progress on actions through the Local Housing Strategy.</p>	Early Intervention and Community Empowerment	Graeme Gardner/ Jacqui McKenzie (all actions)
16	<u>Community Resilience - COM/23/291</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to note the interest from community groups in developing their own resilience arrangements;</p> <p>(ii) to note the measures taken by the Council to support communities in supporting themselves during disruptive weather events, including power outages; and</p> <p>(iii) to agree to support the establishment of further community resilience groups and that members have a role to play to facilitate their development.</p>	Governance	Vikki Cuthbert/ Fiona Mann (all actions)
17	<u>New Housing Cloverhill Gold Standard - RES/23/286</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to note that a report is due to go before the Finance and Resources Committee on 13 September 2023: Capital Programme Delivery: Projects Update Report no RES/23/284, which outlined the delivery of the first phase of 36 Units built to the Gold Standard at Cloverhill;</p> <p>(ii) to note further phases would continue to be delivered between now and 2026 when it was expected the full complement of 536 Units will be complete;</p>	Capital	John Wilson (all actions)

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		(iii) to note the expected benefits to be derived for the new Council tenants who would occupy this development, (iv) to note that the delivery of new technology will bring about the need to train staff to enable them to be able to maintain and service the new equipment as noted in paragraph 3.9; and (v) to instruct the Chief Officer – Capital to report to this committee when other phases of all new housing developments are delivered charting any issues.		
18	<u>Planned Maintenance Pilot Project 2023 - RES/23/294</u>	<u>The Committee resolved:-</u> (i) to instruct the Chief Officer Corporate Landlord to adopt the methodology (option 1) for planned maintenance as set out in appendix 1. (ii) to note the area identified in the pilot scheme as noted in the report and instruct the Chief Officer Corporate Landlord to report back on the scheme in Q1 2024/25; and (iii) to instruct the Chief Officer Corporate Landlord to introduce the use of low maintenance, or maintenance free, materials to replace items such as gutters, downpipes, window frames etc when these items next require replacement.	Corporate Landlord	Stephen Booth (all actions)

Should you require any further information about this agenda, please contact Lynsey McBain, lymc bain@aberdeencity.gov.uk or 01224 067344